

# WAGGA WAGGA NETBALL INCORPORATED

## REPRESENTATIVE PROCEDURE

<b>Approved By:</b>	WWNI Executive and Delegates
<b>Original Approval Date:</b>	22 <sup>nd</sup> March 2017
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<b>Review Number</b>	<b>Description of Changes</b>	<b>Approval Date</b>
3	Roles Manager/Coaches/Rep players	April 2018
4	Final Document. Review to include: carnival numbers, travel arrangements, titles, online nomination forms, eligibility (more specific) payments to be by direct debit, Rep trials	August 2020
	Role of Rep Manager/s	2021/2022
5	Review	2021/2022

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## **Introduction**

Wagga Wagga Netball Incorporated (“WWNI”) Representative (“Rep”) Program is to provide a safe and inclusive experience for all, and to ensure the best players, coaches and umpires available are selected to represent the Wagga Wagga Netball Association (“Association”) to the best of their ability. WWNI will provide equipment and support to achieve the best possible results at State, State Age and Regional League level.

## **Purpose**

The purpose of this procedure is to outline the way in which WWNI conducts the Rep Program.

## **Representative Management**

All decisions pertaining to Rep netball (excluding coach and manager appointment) shall be made by the Rep Committee. The Rep Committee comprises of the Rep Manager, Association Secretary, Association Coach Convenor, Association Umpire Convenor and Team Coaches. These decisions must then be ratified by the Executive Committee.

## **Roles and Responsibilities: Change to Junior/Senior State Titles**

### ***Representative Coordinator Role***

1. The Rep Coordinator is an Executive position elected at the AGM each year.
2. Nominees for the Rep Coordinator must be financial members of Netball NSW and affiliated with a WWNI club.
3. The elected member must obtain a Working with Children Check.
4. The Rep Coordinator is to abide by the Netball NSW Officials Code of Behaviour.
5. The Rep Coordinator will be provided with a uniform for the Rep season. They must wear this whenever they are representing the Association. This uniform is to be returned to the Uniform Manager no later than 21 days after State Age or State Championships.
6. The Rep Coordinator is to attend State and State Age Championships.
7. The Rep Coordinator is required to organise and conduct all Rep Committee meetings.
8. The Rep Coordinator is required to attend all Executive and Delegates meetings and provide a report.
9. The Rep Coordinators travel and accommodation costs will be paid by WWNI to attend carnivals.

### ***Rep Coordinator Duties***

1. Organise with the Secretary, the selection trials for each age group.
2. Ensure, along with the Registrar, that all nominees for selection are registered with WWNI, prior to selection trials.
3. Organise with the Executive Assistant and Treasurer to collect travel and accommodation payments.
  - a. Payments are to be made by direct deposit to the Association bank account, or by cheque. Generally cash will not be accepted, and is not the preferred method of payment of WWNI.
4. Receipt and bank payments ensuring receipts reconcile with deposits
5. Arrange a meeting with all coaches regarding attending carnivals.
  - a. Nominate all teams for all carnivals when required, and arrange all travel required.
6. Arrange a meeting with all managers to discuss fundraising.
  - a. Inform all managers of rules and regulations regarding this.
7. Arrange and distribute all monies to be paid regarding umpires, coaches and managers.
8. Ensure all coaches, players, parents and umpires are informed of all carnivals and specific requirements.
9. Organise and purchase all food and equipment associated with, the WWNI Rep Carnival Barbeque.
  - a. Organise the duty roster for the barbeque involving representatives from each team.
10. Purchase all equipment (not uniforms), including first aid.
11. Organise hiring of tents for State and State Age.
12. Arrange all travel, meals and accommodation requirements for State, State Age and State League.
13. Organise the Rep Presentation Night following State and State Age.
14. Collect all equipment from managers no later than 21 days after State and State Age.

### ***Uniform Coordinator Role***

1. This role will be advertised prior to the AGM and nominations must be made using the nomination form.
2. The Uniform Coordinator is an appointment made by the WWNI Executive following the AGM and Selection Trials.
3. Nominees must be financial members of Netball NSW and affiliated with a WWNI club.
4. The appointed member should obtain a Working with Children Check.
5. The Uniform Coordinator is to abide by the Netball NSW Officials Code of Behaviour.
6. The Secretary will notify the appointed and all unsuccessful applicants in writing.

### ***Uniform Coordinator Duties***

1. Organise a uniform try on and order day.
  - a. Print off and have on hand order forms and provide uniforms in most sizes to try on.
  - b. Organise help for this day, usually 4 or 5 helpers are required.
  - c. The Executive Assistant and Treasurer (or their delegate) will attend to collect and receipt a deposit as nominated.
  - d. Squad players must purchase a dress, and can wear their own plain black bike shorts. The following uniform is optional for squads: bike shorts, training shirt, hoodie and socks.
  - e. The team selected to compete at State, State Age or State League, are to purchase the WWNI bike shorts, training shirt, jacket and track pants. The hoodie and socks remain optional.
2. Order all required uniforms, and is to ensure there will be spare uniforms for teams to purchase once selected.
  - a. Spare uniforms will also be required for the team kit bags.
3. Collate all uniform orders, put them together into teams, distribute to managers to deliver at the beginning of training following payment received.
4. Keep a record of all orders, purchases and distribution, as well as any back orders.
5. Order (if required) and provide uniforms inclusive of jacket, track pants and shirt to coaches and team managers.
6. Collect uniforms from coaches and managers within 21 days of State and State Age.
7. Complete a stocktake of all uniforms by the end of the financial year.

### ***Coach/Assistant Coach Role***

1. All nominees must be financial members of Netball NSW and affiliated with a WWNI club.
2. Nominees for the role of Coach must hold a current Development Coach Accreditation or higher, and a minimum of two (2) years coaching experience at club level or higher, and ideally be actively coaching in the WWNI Winter Competition.
3. Nominees for the role of Assistant Coach must hold a current Foundation Coach Accreditation or higher, and ideally be actively coaching in the WWNI Winter Competition.
4. Coaches / Assistant Coaches must not nominate to coach a team if they are a parent or close relative of a selected player.
5. Nomination forms for Coaches / Assistant Coaches for all Rep squads are to be received by the Secretary by the nominated closing date.
6. Coaches / Assistant Coaches are recommended by an Independent Selection Panel including three Executive members (excluding nominees for any Rep coaching position), and two independent accredited coaches of WWNI.
  - a. Recommendations must be approved by the Executive.
7. All appointed coaches must obtain a current Working with Children Check.
8. All coaches are to abide by the Netball NSW Coach Code of Behaviour.
9. The Secretary will notify all appointed and unsuccessful nominees in writing.
10. Coaches and Assistant Coaches are to give their full commitment to the squad and team throughout the Rep Season.
11. All travel and accommodation expenses to attend carnivals, Regional League and State or State Age Championships will be paid by WWNI.
12. All coaches will receive a daily allowance as set by the Executive.
13. The Coach and Assistant Coach will be provided with a uniform for the season. They must wear this whenever they are representing the Association.
14. All coaches are to abide by any venue non-smoking rules.
15. All coaches are to refrain from consumption of alcohol in the presence of players, however an alcoholic beverage at dinner is considered reasonable and accepted.

### ***Coach/Assistant Coach (Coaches) Duties***

1. Accompany players to all carnivals as directed by the Association.
2. Coaches are responsible for the behaviour of players whilst on court.
3. The Coach is to organise such training periods as they deem necessary, with a minimum of one (1) session and a maximum of two (2) sessions per week.
4. The Coach is to organise and implement a documented training schedule.
5. The Coach is to ensure that they are teaching the Assistant Coach the appropriate skills, and to include them in team conversations and decision making.
6. The Assistant Coach must not overrule the coach, and is to carry out such activities as directed by the Coach.
7. Coaches must attend all trainings and carnivals unless prior notification of valid reason(s) is provided.

### ***Player Role and Duties***

1. All players are expected to abide by the relevant Netball NSW Player Code of Behaviour (Junior or Senior).
2. All players are expected to abide by the WWNI Commitment agreement that was signed prior to selection.

### ***Player Duties***

1. Accurately complete any and all required forms.
2. Purchase the required representative uniform.
3. Wear the full representative uniform at all times while representing the Association including any presentations.
4. Pay the expenses incurred (e.g. uniform, carnival, Regional League, and State or State Age Championships costs) by the due date.
5. Carry out all training set by the Coach and attend all training sessions arranged by the Coach.
6. Wear appropriate attire to training sessions, as determined by the Coach.
7. Give precedence and commitment to all rep training and competition matches over other sporting commitments. Exceptions may be provided at the discretion of the Coach.
8. Selected players may be removed from the squad/team if they:
  - a) Fail to follow instructions of the Coach
  - b) Contravene the relevant Netball NSW Player Code of Behaviour (Junior or Senior)
  - c) Contravene the WWNI Commitment agreement
  - d) Miss three (3) training sessions, or any carnivals without prior notification of valid reason(s)

### ***Manager Role***

1. All nominations for the position of Manager must be in writing, for appointment by the Executive.
    - a. Nominations will be called for Squad Managers prior to Rep Season commencing.
    - b. Nominations will be called for Team Managers following final State or State Age team selection.
    - c. The coach will be consulted on nominations received.
  2. All nominees must be financial members of Netball NSW and affiliated with a WWNI club.
  3. All nominees should obtain a Working with Children Check.
  4. All managers are to abide by the Netball NSW Officials Code of Behaviour.
  5. The Manager is to travel with the players on the bus to and from carnivals, State or State Age Championships.
  6. The Manager is to stay in a room with players at State or State Age Championships.
  7. The Manager is responsible for all equipment issued to the team. This equipment must be returned to the Rep Coordinator no longer than 21 days after State or State Age Championships.
  8. All travel and accommodation expenses to attend carnivals, Regional League and State or State Age Championships will be paid by WWNI.
  9. The Manager will be provided with a uniform for the season. They must wear this whenever they are representing the Association. This uniform is to be returned to the Uniform Manager no later than 21 days after State Age or State Championships.
  10. All managers are to abide by any venue non-smoking rules.
  11. All managers are to refrain from consumption of alcohol in the presence of players, however an alcoholic beverage at dinner is considered reasonable and accepted.
- Add and delete sections

### ***Manager Duties***

1. Maintain a record of all squad/team member's details and medical information.
  - a. These are to be kept in the team kit bag.
2. Collect and receipt all payments owed to WWNI, and provide to the Rep Coordinator without delay. No payments to parents – change to online payments
3. Coordinate all fundraising activities for the team.
4. Support and assist the coaches, players and parents at all times.
5. Oversee the players off court behaviour and report any concerns to the Coach.
6. Liaise with the Rep Coordinator to ensure that the first aid kit is stocked prior to carnivals and returned with equipment.
7. Managers are expected to score at all carnivals and State or State Age Championships.



### ***Primary Carer Role and Duties***

1. All nominations for the position of Primary Carer must be in writing, for appointment by the Executive.
  - a. Nominations will be called for Squad Primary Carers prior to Rep Season commencing.
  - b. If required, nominations will be called for Team Primary Carers following final State or State Age team selection.
  - c. The coach will be consulted on nominations received.
2. All nominees must be financial members of Netball NSW and affiliated with a WWNI club.
3. All primary carers should obtain a Working with Children Check.
4. All primary carers are to abide by the Netball NSW Officials Code of Behaviour.
5. All nominees must hold current First Aid qualifications.
6. The Primary Carer is to provide first aid assistance to the allocated squad/team at carnivals and State or State Age Championships.

### ***Umpire Role and Duties (for Rep Season)***

1. All umpires must be financial members of Netball NSW and affiliated with a WWNI club.
2. All umpires should obtain a Working with Children Check (if aged 18 or over).
3. Umpires are to abide by the Netball NSW Umpire Code of Behaviour.
4. Umpires must maintain a reasonable standard of fitness to be considered for carnivals, Regional League, and State or State Age Championships.
5. Umpires for carnivals do not have to be National Badged umpires, but must be of a suitable standard.
6. Umpires for State and State Age must be a National Badged umpire.
7. Umpires for Regional League are not required to hold a current National Badge however must be being 'badged' at Regional League.
8. Umpires must submit to the Umpire Convenor their ability to attend carnivals, State, State Age or Regional League by the nominated date.
  - a. Once selected, umpires must be available to attend at rep selections, team trial matches, carnivals and training sessions as requested by the Umpire Convenor.
9. Umpires will be selected to umpire at State, State Age and Regional League by the Umpire Convenor and ratified by the Executive.
10. Umpires must not hold any other position associated with a Rep team.
11. All travel and accommodation expenses to attend carnivals, Regional League and State or State Age Championships will be paid by WWNI.
12. All umpires will receive a daily allowance as set by the Executive.
13. All umpires are to abide by any venue non-smoking rules.
14. All umpires are to refrain from consumption of alcohol in the presence of players, however an alcoholic beverage at dinner is considered reasonable and accepted.

### **Selector Role**

1. All nominees must be financial members of Netball NSW and affiliated with a WWNI club.
2. Nominees should have completed the online Netball Australia Selectors course.
3. Nomination forms for Selectors for all Rep squads are to be received by the Association Secretary at least seven (7) days prior to the June Executive Meeting. Nominations will be reviewed by the Executive and all nominees advised of the outcome following this meeting.
4. Nominees for the role of Selector must hold a current Development Coach Accreditation or higher, and a minimum of three (3) years coaching experience at club level or higher.
5. The Senior and Junior Winter Competition Managers are automatically considered a Selector as part of their roles, and as such are not required to submit a nomination.
6. Selectors are required to abide by the Netball NSW Selectors Code of Behaviour.
7. Selectors are required to attend all selection trials (with the exception of point 7 below).
8. Selectors must excuse themselves from selections where a conflict of interest exists (e.g. where a child, sibling or other relative is trialling).

### **Selector Duties**

1. Upon appointment, the selectors should meet and appoint a chairperson to liaise with the Executive.
2. A quorum of three (3) and maximum of five (5) Selectors are to be available to form a Selection Panel and participate in selections.
3. Selectors will consider reports provided to them by the Rep Coordinator in relation to the performance of Rep players for the season just concluded. Information provided can include attendance at training, team and playing commitment, and assistance with official Association activities.
4. The minimum number of players to be selected into a squad is sixteen (16). Coaches may request additional players in writing and the decision will be made by the Selection Panel.
5. If there is less than sixteen (16) players nominated for selection, a team of a minimum of twelve (12) shall be selected with two (2) of these players to be named as reserves prior to the State or State Age Championships.
6. If Selectors consider insufficient players of representative standard have presented for selection, Selectors reserve the right to postpone trials.
7. For 17 Years, 20 Years and Opens, a paper selection process will initially be conducted and Selectors will advise if a further selection is required.
8. Where possible Selectors should provide a list in order of preference of reserve players for each area of court (shooting, centre court and defence).
9. A list of squads selected for each age group is to be forwarded to the Executive as soon as possible following the last selection trials held prior to the September Executive Meeting. On approval of the Executive, successful squad members will be notified.
10. Selectors will provide honest and constructive feedback to any player who requests such feedback.

## **Selection Trials and Process**

Junior – 12 Years to 15 Years

State Age Championships (first weekend of school holidays commencing end of Term 2)

Senior – 17 Years and over

State Championships (long weekend in June)

### ***Player Eligibility***

- Junior

To be eligible for selection players must:

- a) be financial registered members of Netball NSW; and
  - b) have played at least seven (7) games in the WWNI Winter Competition in the year of selection and play at least seven (7) games in the WWNI Winter Competition in the year of representation.
- New players who provide proof of moving into Wagga Wagga and surrounds may be accepted into a squad prior to the selection of the team. If accepted into the squad, they must play at least seven (7) games in the WWNI Winter Competition in the year of representation.

- Senior

To be eligible for selection players must:

- a) be financial registered members of Netball NSW; and
  - b) have played at least seven (7) games in WWNI Winter Competition in the year of selection and seven (7) games in the WWNI Winter competition in the year of representation (with the exception of Representative players competing at Challenge cup as part of their Representative Team commitment).
- New players who provide proof of moving into Wagga Wagga and surrounds may be accepted into a squad prior to the selection of the team. If accepted into the squad, they must play at least seven (7) games in any WWNI Competition in the year of representation.

### ***Player Nomination Online***

1. Player nomination forms for all Rep squads are to be received by the Secretary by the nominated closing date. No late entries will be accepted.
2. Forms must be completed accurately including full name, relevant contact details and proof of age, along with a maximum of two (2) positions identified for selection consideration.
3. Nomination forms must be accompanied by a signed Commitment Form. If aged under 18, this form must be co-signed by a parent/guardian of the nominating player.

## ***Player Selection***

1. Any player participating in selection trials must not wear any article of WWNI representative clothing.
2. All players participating in selection trials must wear a skirt or netball dress/bodysuit.
3. Players will nominate two preferred playing positions and will be trialled in both during the course of selections. However, Selectors may request players to trial in other positions if they believe that a more balanced or better combination will result, or if they believe another position would be better suited to the player.
4. Players, or their parent/guardian, must notify in writing as soon as possible prior to selection trials, of inability to participate in selection trials. A medical certificate must support inability to trial due to illness or injury. Inability to trial due to being absent from the area (e.g. school camp or holidays) shall be supported with appropriate documentation.
5. Where a player does not attend selection trials, and that player believes that special or compassionate reasons prevented the player from attending, a written application may be made to the Executive within 48 hours of squad selections. The reason(s) for non-attendance must be disclosed and supported, where appropriate with relevant evidence.
6. Any player that has withdrawn from a representative team prior to the State or State Age Championships without a valid reason will not be eligible for selection for the following representative season.

## Squads and Teams

- Junior
  - a) Squad training shall be for a minimum of six (6) training sessions with a maximum of two (2) sessions per week.
  - b) Squads will be nominated for at least two (2) carnivals prior to final selection.
  - c) After the State Age team has been selected, teams will nominate for a further three (3) carnivals inclusive of the WWNI Rep Carnival.
  - d) The Coach shall nominate the Division for State Age Championships if applicable.
  
- Senior
  - a) Squad training shall be for a minimum of six (6) training sessions with a maximum of two (2) sessions per week.
  - b) Teams are required to play in the WWNI Rep Carnival, and preferably at least one (1) other carnival.
  - c) The Coach shall nominate the Division for State Age Championships if applicable.

## Withdrawals

A minimum of nine (9) players is required to enable a team to attend the State or State Age Championships. Should a team reduce to less than nine (9) players, the Coach has the option of selecting replacement player(s), with the approval of the Executive from the:

- a) Reserve list;
- b) Original squad; or
- c) If there are no suitable player(s) available of the required standard using the above avenues, replacement player(s) may be selected by invitation through the Coach.

## Carnivals and State Age Championships

1. WWNI will provide travel by bus to the State Age Championships.
2. Players are expected to travel home from carnivals with the team on the bus.
3. Accommodation and meals (breakfast and dinner) for State Age will be provided for all players, coaches, managers and umpires.
4. Room arrangements shall be at the discretion of the Coach.
5. The Manager is to stay in a room with players at State or State Age Championships. Volunteer parent/s will also be requested to stay in a room with players.
6. At the courts, during meals and after 9.00pm player mobile phone access may be limited at the discretion of each coach, to ensure adequate rest, and team bonding and participation.
7. Parents not staying in a room with players but wishing to attend are required to make their own arrangements.

## **Carnivals and State Championships**

1. WWNI may provide travel by bus to carnivals and State Championships.
2. Players are expected to travel home from carnivals with the team on the bus (if provided).
3. Travel may be made by private vehicle under special circumstances, providing the WWNI Executive provide approval and the WWNI Private Transport Procedure is followed.
4. Accommodation and meals (breakfast and dinner) for State will be provided for players, coaches, managers and umpires.
5. Room arrangements shall be at the discretion of the Coach.
6. The Manager may be required to stay in a room with players at State or State Age Championships. Volunteer parent/s may also be requested to stay in a room with players.
7. At the courts, during meals and after 9.00pm player mobile phone access may be limited at the discretion of each coach, to ensure adequate rest, and team bonding and participation.
8. Parents wishing to attend are required to make their own arrangements.

## **Appendix 1 – Selector Nomination Form**







# Wagga Wagga Netball Association

## Selector Application Form

PLEASE PRINT

NAME: \_\_\_\_\_

HOME NO: \_\_\_\_\_ MOBILE NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Club/Association registered with: \_\_\_\_\_

Coaching Certificate Level Held (circle): Foundation / Development / Intermediate / Advanced

Date awarded / last updated? \_\_\_\_\_

Have you completed the Netball NSW Selectors Course? YES / NO

### RELEVANT EXPERIENCE:

Please outline recent experience in selecting:

YEAR	TEAMS	OVERALL PERFORMANCE of TEAMS SELECTED

I have read and agree to abide by the Code of Conduct as set out by NNSW

Nominees Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to the Secretary at the following address: [netballwagga@bigpond.com](mailto:netballwagga@bigpond.com) or mail to P.O. Box 2039, Wagga Wagga, NSW

## Appendix 2 – Player Nomination Form



**WAGGA WAGGA NETBALL INC.**  
**REPRESENTATIVE SELECTION NOMINATION FORM**  
**AGE GROUP FOR SELECTION ..... Years**

NAME: \_\_\_\_\_ D.O.B. \_\_\_\_\_

ADDRESS: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PARENT PHONE: \_\_\_\_\_ PLAYER PHONE: \_\_\_\_\_

MY NETBALL ID NUMBER: \_\_\_\_\_

PREFERRED PLAYING POSITIONS: 1. \_\_\_\_\_ 2. \_\_\_\_\_

NAME OF REGISTERED CLUB YOU ARE PLAYING WITH: \_\_\_\_\_

GRADE/AGE GROUP: \_\_\_\_\_ TEAM NAME: \_\_\_\_\_

*If selected in the squad/team I will agree to abide by the requirements of a selected player if chosen to represent WWNI. I understand that if I don't I will be removed from the squad/team.*

PLAYER SIGNATURE: \_\_\_\_\_

PARENT SIGNATURE: (12/13/14/15/17) \_\_\_\_\_

## Appendix 3 – Coach Application Form



**WAGGA WAGGA NETBALL INCORPORATED  
REPRESENTATIVE COACH  
APPLICATION FORM**  
Applicants must be registered with WWNI

<b>Name:</b>	<b>DOB:</b>
<b>Address:</b>	<b>Phone:</b>
	<b>Mobile:</b>
<b>Email:</b>	<b>My Netball ID:</b>
<b>Working with Children Check Number:</b>	<b>Coaching Accreditation:</b>
	<b>Accreditation must be current.</b>

**Please number 1<sup>st</sup>/ or 2<sup>nd</sup> preferences below**

**Circle Coach or Assistant Coach**

<b>State Age:</b> 6 <sup>th</sup> to 9 <sup>th</sup> July 2018	<b>State:</b> Long weekend June, 2018	<b>Other:</b> (4 weeks Late April/May 2018)
<b>12 Years</b>	<b>15 Years</b>	<b>11 Year Development Squad</b>
<b>13 Years</b>	<b>17 Years</b>	<b>21 Years/Opens</b>
<b>14 Years</b>		

**Representative Coaching Experience: Last 4Years**

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**Club Coaching Experience: Last 4 Years**

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**Please note:** Part of the Representative Coaching commitment is to assist with the 11 Years Development Squad (if needed) and NetSetGO fun Day.

**I agree to abide by the Constitution, Policies, Procedures and Codes of Conduct of WWNI.**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Applications must be delivered to the Secretary at the Clubhouse by September ..... or emailed to [netballwagga@bigpond.com](mailto:netballwagga@bigpond.com)**

## Appendix 4 – Manager Nomination Form



## Wagga Wagga Netball Incorporated Team Manager Application Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Working with Children Check Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I wish to nominate for the position of **Manager** for:

**Please circle team applying for:**

<b>12 Years</b>	<b>13 Years</b>	<b>14 Years</b>	<b>15 Years</b>
<b>17 Years</b>	<b>21/Opens</b>	<b>Regional League</b>	

**Please outline relevant information to support your application:**

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Signature \_\_\_\_\_ Date \_\_\_\_\_

## Appendix 5 – Primary Carer Nomination Form





**Wagga Wagga Netball Incorporated**  
**Primary Carer Application Form**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Working with Children Check Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I wish to nominate for the position of **Primary Carer** for:

**Please circle team applying for:**

<b>12 Years</b>	<b>13 Years</b>	<b>14 Years</b>	<b>15 Years</b>
<b>17 Years</b>	<b>21/Opens</b>	<b>Regional League</b>	

**Please outline relevant information/qualifications to support your application:**

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Signature \_\_\_\_\_ Date \_\_\_\_\_

## Reference – Private Car Transport Policy

# ***Wagga Wagga Netball Incorporated***

## ***Private Car Transport Policy***

### **Introduction**

These procedures are to be followed if teams are travelling in private cars to carnivals or to State/State Age Championships

- All volunteer drivers must read this policy and sign the transport policy slip consenting to the policy.
- All drivers must have a full and valid driving license for the class of vehicle they own and be free of any motoring convictions, and be willing to present their driving license for inspection if requested.
- All drivers must adhere to the Rules of the road in NSW.
- All drivers must have fully comprehensive insurance cover when carrying players.
- All vehicles must conform to all legal requirements.
- Each child must be restrained by a seat belt
- No adult should be 1:1 with a child unless it is their own.
- The Wagga Wagga Netball Representative Manager will ensure that permission has been obtained from the parent to ensure that all parties are fully informed of the transport to and from the host town/city and to and from the venue each day.
- If transporting another player (not your own) written permission signed by the parent/guardian must be obtain prior to departure listing dates of transportation.(if the player is a minor).
- All parents/guardians need to be aware of whose car their child is travelling in and who the driver will be for safety purposes
- Designated meeting points to and from host town/city will be determined and all cars are required to meet at each designated point at the required time.

**Private Car Transport Policy Slip**

I confirm that the vehicle that I will use to transport players:

- 1) Conforms to legal requirements (adequate insurance)
- 2) Is serviced regularly in accordance with the vehicle manufacturer's recommendations.

I have a full and valid driving license for the class of vehicle to be used and am free of any convictions and/or endorsements/penalties.

**Car Registration Number**

**License number**

**I will be transporting the following players to host town/city**

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**I will be transporting the following player's home**

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**I will be transporting the following players to and from the venue for the duration of State Championships/State Age Championships**

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I have read and agree to abide by WWNI Transport Policy.

Signed: ..... Date: .....

Name in Block Capitals: \_\_\_\_\_